

Employer's InfoSource

1-800-FOR-CHECK

Description of Services

With **Employer's InfoSource**, you can select the background verification services specifically suited to your requirements. Let us help you develop a background package custom tailored to your specific needs.

Employment Verification

Verification of all verifiable employment listed on job application or resume will consist of as much of the following information as obtainable: dates of employment, job title, description of duties, salary, job performance, safety issues, attendance, ability to get along with others, attitude, honesty, re-hire status and additional comments offered by employers. We make every reasonable effort to contact former supervisors and will attempt to verify line items from applicant's resume whenever possible.

Criminal Records Search

Hands-on, in-person courthouse research verifies criminal convictions, felony and misdemeanor. Searches should be requested for counties where applicant has resided and worked and adjacent counties. All obtainable details as to the nature of the offense, pertinent dates and final disposition will be provided. Statewide criminal record searches are available in many states.

Motor Vehicle Report

Department of Motor Vehicle records provide driving violations, arrests and convictions, DUI's, accident information, license status (valid, suspended, restricted or revoked) restricted operation, class of vehicle authorized to operate and more.

Credit Report: (Trans Union Pre-Employment Evaluation Report)

This report reflects an applicant's approximate debt load, repayment patterns, monthly financial liability, previous employment, other names used and addresses. It also provides information on civil judgments, liens, bankruptcies, repossession and collection activity. (Ask your Employer's InfoSource service representative for complete details).

Social Security Trace Report

Verifies validity, state and year of issue of a given social security number and reports current and former address information. The SSN Trace is the best independent crosscheck of an applicant's current and former address(s) and in which county court jurisdictions to check for criminal records. This report can also indicate other individuals who have used applicant's SSN and potential fraud.

Education Verification

Verifies college attendance, degree obtained (if any) dates, & curriculum if available. Normally, the highest degree claimed will be verified.

Professional License Verification

Verifies professional & occupational licensing in all the healing arts, as well as aviation, accounting, law, real estate, security, broadcasting, transportation and more.

Federal Criminal Record Search

Provides federal court filing information. Federal courts have jurisdiction over matters alleging violations of federal statutes or constitutional guarantees, i.e. narcotic trafficking, terrorist acts, interstate flight to avoid prosecution, discrimination, civil rights violations, mail fraud and more.

US Department of Justice National Sexual Offender Registry Search

This is a national search of the official United States Department of Justice database for persons registered OR required to register as convicted sex offenders. Specific personal identifiers are provided for comparison as well as the offender's photograph – in most cases.

Professional/Personal Reference Interview

Department of Health and Human Services, Office of Inspector General (OIG), List of Excluded Individuals/Entities Database Check

This is a specialized database search service for hospitals and health care organizations.

Package Plans

We will be pleased to configure any number of services into a package plan custom tailored to your specific requirements. Here are a few examples.

Plan A: (Executive) A larger, more complete package designed for executive level positions. This plan encompasses all aforementioned services (except drug testing) to include employment verification, education verification, motor vehicle report, consumer credit report, social security trace report, local & federal criminal conviction search (up to 4 counties of residence or employment) and 1 federal district court criminal conviction search, professional license verification (when indicated)

Plan B: Employment History Verification, Credit Report, Motor Vehicle Report, 1 County Criminal Conviction Search

Plan C: Employment History Verification, 1 County Criminal Conviction Search, Social Security Trace

Plan D: (1) County Criminal Conviction Search, Motor Vehicle Report *, Social Security Trace Report & Formal Documentation